



## VR Staff: Registration & Login Instructions (Not to be used for registration/login for clients)

Please follow the instructions below to begin using *Kuder® Navigator* — an online educational and career planning system for today's middle school and high school students.

### Registration

- Go to the *Nebraska Career Connections* at <http://www.nebraskacareerconnections.org/>.
- Select **New Users** from the Login Area to begin the registration process.
- Select **Student** and choose your grade level from the drop down menu.
- Click **Continue** to create your account.
- During the process you will need to create a unique user name and password. Write down your user name and password in the space provided for future reference.

User

Name:

Password:

- You will also be asked to enter your Activation Code that was provided by your school.

Activation Code: **N3732946PDR**

- Be sure to check the box next to "I have read and agree to the terms and conditions of use after reading this information."
- Click **Register** to complete the process.

### Navigator Home Page

Once you have created your account, you will be directed to your *Navigator* home page to access the system's tools and resources select a tab from the top navigation menu. Your home page also provides a link your messages, to do list, recommended links, and account information where you can update your profile, upload a photo, and change your grade level each year.

### Taking an Assessment

The first step in the educational and career planning process is learning about yourself.

- Click on **Self Exploration** from the top navigation menu.
  - 6th Graders: Choose **Interest Checklist** to learn about your interests in the six Career Fields.
  - 7-8th Graders: Choose **My Interests** or **My Skills**. To get started, you will select your desired education level/degree that you plan to attain.
  - 9-12th Graders: Choose **Assessments** and click on one of the assessment titles. To get started, you will select your desired education level/degree that you plan to attain.
- Once you complete the assessments, use your results and the other available tools from the top navigation menu to support your ongoing education and career exploration and planning.

### Logging In

To re-enter your account, go to <http://www.nebraskacareerconnections.org/>, select **Log In**, and enter your user name and password.